

**Minutes of the Village of Waterman Board held at Village Hall 215 W. Adams St. Waterman, IL 60556
Tuesday, March 14, 2023**

The meeting was called to order at 6:30 p.m.

Roll Call: Robinson, Radtke, Calhoun, Feitlich, Genslinger, Pearson and Johanningsmeier were present.

Approve Agenda: Trustee Feitlich motioned to approve the agenda as published. Trustee Johanningsmeier 2nd. Vote passed unanimously.

Approve Meeting Minutes: Trustee Feitlich motioned to approve the February 14, 2023, meeting minutes as published. Trustee Pearson 2nd. Roll call vote passed 6/0.

Accept Council Approval Reports: Trustee Feitlich motioned to accept the Council Approval Reports as published. Trustee Radtke 2nd. Roll call vote passed 6/0.

Accept Petty Cash Report: Trustee Feitlich motioned to approve the petty cash report as published. Trustee Calhoun 2nd. Roll call vote passed 6/0.

Accept Treasurer's Funds Report: Trustee Feitlich motioned to approve the Treasurer's Fund Report as published. Trustee Pearson 2nd. Roll call vote passed 6/0.

Mayor's Report: Nothing

Request for Consideration: Nothing

Correspondence: Nothing

Staff Reports

Chief Swanson – Presented February 2023 Stat Report. Bermudez is now certified as a criminal investigator. Corporal Bermudez and Chief Swanson will be attending a training next week to obtain their lead homicide certifications. The speed sign located on south Elm has a faulty circuit board, which will be replaced. Officer Erikson apprehended an unregistered child sex offender. He was transported to Dekalb County jail where he is currently being held at 150k bond.

Village Manager Nykaza – Village clock will be repaired in the next month. Village should be approved by the IMRF Board this month with the hope to be up and running by April. Application for the Dekalb ARPA Grant (reimbursement grant) has been submitted. Nykaza will attend the Dekalb Co. meeting to ensure the grant application is received. Water tower cleaning will take place in April or May. Working to replace the memo board located outside of the post office. Nykaza thanked both Village Clerk Pool and Chief Swanson for their efforts on working with legal to set up the collection process for unpaid ordinance violations. Robinson and Nykaza attended the Northern IL Mayor's meeting where they learned of a grant available through ComEd for \$10k. Nykaza would like to submit for the Green Space grant for our parks.

Attorney Porter – Will provide an update in closed session.

Public Works – Conlin: Nothing

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Committee Reports**

Water & Sewer – Adam Pearson:

Pearson updated on the February 28, 2023, meeting. They discussed a reimbursement grant that can be used toward water projects. Village Engineer will be putting together a plan to submit for the grant. Grant will help improve the treatment plant's system communication with the Village, so alerts are diagnosed with more detail. Project costs for equipment, material, and engineering will be roughly around \$100k.

Board discussed implementing a "Trash Increase Policy" which allows the Clerk to increase utility service account trash fees according to our annual contractual increase with our vendor. Trustee Pearson motioned to approve the Village of Waterman's Annual Trash Fee Increase Policy. Trustee Feitlich 2nd. Roll call vote passed 6/0.

Streets & Alleys – Arnie Johanningsmeier:

Trustee Johanningsmeier the recent repairs done in town where the contractors left dirt on the road and a trailer was left overnight. The trailer was parked in such a way that half of it hung out onto Elm Street. Trustee Johanningsmeier would like to offer an alternative spot, in town, for contractors to leave trailers to avoid any accidents and to find better placement for dirt as leaving it in the road can cause unnecessary wear and tear.

Public Works requested the purchase of a sweeper attachment for the Bobcat. It would allow them to clear catch basins and gutters where leaves collect, clean up remaining stone used to patch potholes, and remove debris that collects during water main repairs. CSR Bobcat provided a quote for \$7K. Robinson authorized the purchase.

Public Safety – Sarah Radtke

Trustee Radtke notified the Board that Corporal Bermudez is out on leave for an extended period. The committee will schedule a meeting to discuss plans for coverage. Radtke met with School Superintendent Willis to discuss how the PD can get involved with implementing certain programs in the school.

Buildings & Grounds – Alison Genslinger:

Genslinger discussed the February 28, 2023 meeting. They discussed the agreement for the Toddler Garden at Lions Park. Legal reviewed and a revised agreement was presented. Trustee Genslinger motioned to approve the installation of the Toddler Garden at Waterman Lions Park and to approve the updated Toddler Garden Memo of Understanding Agreement. Trustee Radtke 2nd. Vote passed unanimously.

The committee revised the Waterman Summer Recreation Memo of Understanding according to the board's recommendations. Trustee Genslinger motioned to approve the updated Memo of Understanding with the Waterman Summer Recreation as presented. Trustee Feitlich 2nd. Roll call vote passed 6/0.

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Trustee Genslinger presented two fence bids for the extension of the fencing at Waterman Lions Park Baseball Field B. Trustee Feitlich motioned to approve the Fence Sales of Sycamore bid for the Waterman Lions Park Baseball Field in the amount of \$2,720. Trustee Calhoun 2nd. Roll call vote passed 6/0.

Finance & Personnel – Tony Feitlich:

Trustee Feitlich updated on the February 28, 2023, meeting. The committee discussed FY24 budget with Chief Swanson, Matt Conlin (Public Works), and committee chairs. A personnel matter was also discussed at the meeting which covered holiday pay for police officers. Nykaza will be touching base with both Sycamore and Dekalb to figure out where the Village can apply Roads & Bridge funds.

Nykaza, Pool, and the Village Accountant have been working to implement a new GL system to simplify the budget process. Trustee Feitlich wanted to thank them all for all their hard work on this project.

Trustee Feitlich discussed purchasing laptops for each board member and Clerk Pool. Approval of TechPro bid for additional laptops tabled.

Economic Development – Sarah Radtke:

Trustee Radtke met with Indian Creek School District Superintendent Chad Willis to discuss the potential use of TIF Funds for the old middle school building. Willis is interested to know if the Village has a use for the vacant space. Currently, Chance Light only utilizes a small portion of the building.

Zoning – Sarah Radtke:

Trustee Radtke discussed Bayer's desire to make their parking lot gravel due to the heavy semi traffic, instead of blacktop. They were advised they need to submit a variance application for approval.

Planning Commission – John Ecker:

Village Manager, Nykaza informed the Board that the next stakeholders meeting will be taking place on March 22nd. Provided update that 100 community survey responses have been received from residents.

Regional Planning Commission – John Ecker: Nothing

Public Comment: Nothing

Old Business: Nothing

New Business: Nothing

Closed Session – Legal

Trustee Feitlich motioned to enter executive session under subsection numbers 2 & 11 of Section 2 (c) of the Open Meetings Act to discuss open legal and personnel matters. Trustee Pearson 2nd. Roll call vote passed 6/0.

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Trustee Feitlich motioned to exit executive session. Trustee Calhoun 2nd. Vote passed unanimously.

Attorney Porter updated on open legal matters.

Adjournment:

Having no further business to conduct, the meeting was adjourned at 7:38 p.m. Trustee Johanningsmeier motioned to adjourn the open meeting. Trustee Calhoun 2nd. Vote passed unanimously. The next regular meeting will be Tuesday, April 11, 2023, at 6:30 p.m.

Respectfully submitted,

Abigail Pool
Abigail Pool

April 11, 2023
Approved